

# RULES OF ORDER

## 2018 Liberal National Convention

### 1. APPLICATION

- 1.1 These rules are made pursuant to the Constitution of the Liberal Party of Canada (as adopted May 28, 2016 and as amended, restated, supplemented or otherwise modified from time to time, the “**Constitution**”). Capitalized terms used but not otherwise defined herein shall have the meaning given to them in the Constitution.
- 1.2 The Rules of Order for the 2018 Liberal National Convention (“Rules”) have been adopted by the Management Committee as the rules of order governing the proceedings of the 2018 Liberal National Convention (the “Convention”).

### 2. GENERAL PROVISIONS

- 2.1 These Rules and the official agenda of the Convention may not be amended and are not subject to suspension except by resolution at a plenary session of the Convention passed by not less than 90% of the votes cast.
- 2.2 The co-chairs appointed by the Management Committee (“Co-Chairs”) have the right to preside at all sessions and during all official proceedings of the Convention. They have the right to interpret and enforce these Rules and to decide all questions of order and any other matters, subject to an appeal without debate to a plenary session of the Convention. The Co-Chairs may delegate some or all of their authority.
- 2.3 The following are Plenary Sessions of the Convention:
  - a) the Convention Opening;
  - b) the Constitution and By-law Plenary Session;
  - c) the Policy Plenary Session;
  - d) any plenary session convened by the Co-Chairs on their own motion.
- 2.4 Subject to these Rules, the Co-Chairs may appoint the chairs of any sessions of the Convention and such chairs have the right to interpret and enforce these Rules and to decide all questions of order and any other matters which arise in the course of the sessions which they chair, subject to (a) in the case of a session which is not a

plenary, an appeal to the Co-Chairs and (b) in the case of a plenary session, an appeal without debate to that plenary session.

- 2.5 The chair of any session may, except to the extent that it is inconsistent with the National Constitution and these Rules, rely on the *code Morin* or on the current edition of *Robert's Rules of Order* for guidance in the conduct of the session and as a source of authority for their directions.
- 2.6 Only individuals who were registered as a Registered Liberal 14 days before the start of the convention, who are in attendance the convention, and who have paid the fees established by the National Board (each an "Eligible Registrant") may vote or move resolutions or speak at sessions of the Convention.
- 2.7 The chair of a Plenary Session may adjourn and reconvene the Plenary Session at their discretion. The session, if adjourned, may be reconvened at any time prior to the conclusion of the Convention considered by the Co-Chairs to be appropriate on not less than one hour's notice of the reconvening given in a manner approved by the Co-Chairs.
- 2.8 The official languages of Canada, English and French, are the official languages of the Convention. The Co-Chairs must ensure that substantially the same announcements are made in both official languages. Published proceedings and official releases must be in both languages. The Co-Chairs are responsible to provide facilities for the simultaneous translation in the other official language of any oral announcements made by either of the Co-Chairs and other oral official proceedings of the Convention. The Co-Chairs must also ensure that all written official proceedings and official releases of the Convention are in both official languages.

## PART 1: POLICY PROCESS

### 3. RESOLUTIONS

- 3.1 Only resolutions prioritized in accordance with the LPC Policy Development Guidelines ("Resolution") may be considered at any Policy Workshop.
- 3.2 Only Resolutions that have been prioritized by Eligible Registrants as permitted by section 5 may be considered at the Policy Plenary Session.
- 3.3 Other than resolutions referred to in Rule 3.1, no new policy resolutions may be introduced in any session of the Convention (including the Policy Plenary Session).

## 4. POLICY WORKSHOPS

- 4.1 The National Policy Secretary is responsible for all proceedings at all Policy Workshops and may delegate the responsibility for a particular session to one or more hosts.
- 4.2 The chair of a Policy Workshop may allow one Eligible Registrant who is an authorized representative of the sponsor of a Resolution to introduce the Resolution and speak for up to three (3) minutes to explain or clarify the Resolution.
- 4.3 Following the introduction of all Resolutions to be considered in that workshop, the chair of the Policy Workshop may allow a question and answer period. An Eligible Registrant may speak for up to 45 seconds each and must direct their question to a specific representative of a Resolution. An authorized representative of the sponsor of that Resolution may respond to the question for up to one (1) minute.
- 4.4 The Chair of the Policy Workshop may, at any time, limit the number of speakers.

## 5. ON-LINE PRIORITIZATION

- 5.1 Voting on Resolutions to be considered at the Policy Plenary Session shall be conducted in a manner and with the device prescribed by the National Policy Secretary.

## 6. POLICY PLENARY

- 6.1 The National Policy Secretary is responsible for all proceedings at the Policy Plenary Session.
- 6.2 The quorum for the Policy Plenary Session is 100 Eligible Registrants.
- 6.3 The Chair of the Policy Plenary Session may allow one Eligible Registrant who is an authorized representative of the sponsor of a Resolution to move the motion to adopt the Resolution and speak for up to two (2) minutes to explain or clarify the proposal, or such further time as the Chair determines appropriate. The Chair of the Policy Plenary Session may allow one further Eligible Registrant who is an authorized representative of the sponsor of a Resolution to second the motion.
- 6.4 If the sponsor of a Resolution wishes to withdraw such proposal, an authorized representative of the sponsor may make a request to that effect to the Chair of the Policy Plenary Session. The Chair of the session must ask the Eligible Registrants at the session if the Resolution may be withdrawn. Unless 50 Eligible Registrants indicate they object to the withdrawal, the Resolution will be withdrawn. If 50

Eligible Registrants do so object, the question of withdrawal will be put to a vote without debate and the proposal will be withdrawn on a simple majority.

- 6.5 An amendment to any Resolution is not permitted, unless the amendment is one which, in the opinion of the Chair, corrects a drafting or typographical error or deficiency in a manner consistent with the original intention of the Resolution, in which case such amendment may be made at any time prior to a vote to accept or reject the Resolution.

## **PART 2: DEBATE AND VOTING**

### **7. DEBATE**

- 7.1 After a motion is duly moved and seconded in any Plenary Session, the Chair must ask the Eligible Registrants at the session if the motion should be put to a vote without debate. Unless 50 Eligible Registrants indicate that they wish a debate, the Resolution will immediately be put to a vote and there will be no debate.
- 7.2 In the case of a debate, speakers may speak for up to one (1) minute each. Only Eligible Registrants will be recognized as speakers. An Eligible Registrant (except the representative of the sponsor) may speak only once to any motion. An Eligible Registrant wishing to address the session must approach the appropriate microphone and must give their name and electoral district, club, commission or other affiliation or status. The Chair must recognize speakers debating a motion, alternating between those in favour and those opposed. The Chair may, at any time, limit the number of speakers debating motions to two (2) speakers in favour and two (2) speakers opposed and may limit the time for each speaker to one minute.
- 7.3 A motion to reconsider or any other motion that is, in the view of the Chair, inconsistent with the Constitution or these Rules is not permitted.

### **8. VOTING**

- 8.1 After the conclusion of debate (if any), the proposed amendment or Resolution will be put to a vote. The Chair of the Plenary Session may appoint one or more persons to assist with the counting of the vote.
- 8.2 Unless otherwise provided by these Rules, voting on all questions will be conducted with the appropriate voting device available at the Convention.
- 8.3 A recount of any vote must be taken at any session if 50 Eligible Registrants request such a recount. The Chair may, at any time, limit the number of recounts to one (1).

## PART 3: ELECTIONS

### 9. ELECTION OF OFFICERS

- 9.1 All Elections for the National Board and for the National Executive of each Commission shall be conducted under the supervision of the Convention Returning Officer and in accordance with the Rules for the Election of Officers taking place at the 2018 Liberal National Convention, adopted by the National Returning Officer.
- 9.2 Any candidate as defined by the Rules for the Election of Officers at the 2018 Liberal National Convention (“Candidate”) wishing to withdraw may do so up to 5:00 p.m., on Thursday, April 19th, 2018. Withdrawals by Candidates must be in writing, signed by the Candidate and submitted to one of the Co-Chairs with a copy to the Convention Returning Officer. The Co-Chairs will make a simple announcement of the withdrawal, but no withdrawal speech is permitted, and the contents of the Candidate’s withdrawal notice will not otherwise be announced publicly.