

RULES OF ORDER FOR THE CONSTITUTION AND BY-LAW PLENARY SESSION

1. APPLICATION

- 1.1 These rules are made pursuant to the Constitution of the Liberal Party of Canada (as adopted May 28, 2016 and as amended, restated, supplemented or otherwise modified from time to time, the "**Constitution**"). Capitalized terms used but not otherwise defined herein shall have the meaning given to them in the Constitution.
- 1.2 The Rules of Order for the Convention and By-law Plenary Session 2018 Liberal National Convention ("Rules") have been adopted by the Management Committee as the rules of order governing the proceedings of the Constitution and By-law Plenary Session at the 2018 Liberal National Convention.

PART 1: SUBMISSION OF AMENDMENTS

2. AMENDMENTS

- 2.1 Amendments to the Constitution or any by-law ("Constitutional or By-law Amendment") may be proposed by:
 - a) the Leader;
 - b) the Management Committee;
 - c) the National Board;
 - d) any Provincial or Territorial Board; or
 - e) any Commission.
- 2.2 Proposed amendments to the Constitution must be submitted in writing to the President no later than March 1, 2018.
- 2.3 The President must publish a copy of each proposed amendment to the Constitution that will be submitted to the National Convention on the public website of the Party no later than March 22, 2018.

- 2.4 Proposed by-law amendments must be submitted in writing to the Convention Co-Chairs by email at 1party@liberal.ca no later than 12:00 PM AT, Friday April 20, 2018.

PART 2: CONSTITUTION AND BY-LAW PLENARY SESSION

3. GENERAL PROVISIONS FOR THE CONSTITUTION AND BY-LAW PLENARY SESSION

- 3.1 The Constitutional and Legal Advisers are responsible for all proceedings at the Constitution and By-law Plenary Session.
- 3.2 The quorum for the Constitution and By-law Plenary Session is 100 Eligible Registrants.
- 3.3 Only Eligible Registrants may vote or move resolutions or speak at sessions of the Convention.
- 3.4 The Chair of the Constitution and By-Law Plenary Session may adjourn and reconvene the Constitution and By-Law Plenary Session at their discretion. The session, if adjourned, may be reconvened at any time prior to the conclusion of the Convention considered by the Co-Chairs to be appropriate on not less than one hour's notice to delegates of the reconvening given in a manner approved by the Co-Chairs.

4. RESOLUTIONS

- 4.1 The Chair of the Constitution and By-Law Plenary Session may allow one Eligible Registrant who is an authorized representative of the sponsor of a Constitutional or By-law Amendment to move the motion to adopt the Constitutional or By-law Amendment and speak for up to two (2) minutes to explain or clarify the proposal, or such further time as the Chair determines appropriate. The Chair of the Constitution and By-Law Plenary Session may allow one further Eligible Registrant who is an authorized representative of the sponsor of a Constitutional or By-law Amendment to second the motion.
- 4.2 If the sponsor of a Constitutional or By-law Amendment wishes to withdraw such proposal, an authorized representative of the sponsor may make a request to that effect to the Chair of the Constitution and By-Law Plenary Session. The Chair of the session must ask the Eligible Registrants at the session if the proposal may be withdrawn. Unless 50 Eligible Registrants indicate they object to the withdrawal, the proposal will be withdrawn. If 50 Eligible Registrants do so object, the question of withdrawal will be put to a vote without debate and the proposal will be withdrawn on a simple majority.

- 4.3 An amendment to any of the Constitutional or By-law Amendments (which is referred to as a “Sub-Amendment”) is not permitted, unless the amendment is one which, in the opinion of the Chair or the Constitutional and Legal Advisers, corrects a drafting or typographical error or deficiency in a manner consistent with the original intention of the Constitutional or By-law Amendment , in which case such amendment may be made at any time prior to a vote to accept or reject the Constitutional or By-law Amendment.

5. DEBATE

- 5.1 After a motion is duly moved and seconded in the Constitution and By-law Plenary Session, the Chair must ask the Eligible Registrants at the session if the motion should be put to a vote without debate. Unless 50 Eligible Registrants indicate that they wish a debate, the resolution will immediately be put to a vote and there will be no debate.
- 5.2 In the case of a debate, speakers may speak for up to one (1) minute each. Only Eligible Registrants will be recognized as speakers. An Eligible Registrant (except the representative of the sponsor) may speak only once to any proposal. An Eligible Registrant wishing to address the session must approach the appropriate microphone and must give their name and electoral district, club, commission or other affiliation or status. The Chair must recognize speakers debating a proposal, alternating between those in favour and those opposed. The Chair may, at any time, limit the number of speakers debating resolutions to two (2) speakers in favour of the proposal and two (2) speakers opposed to the proposal and may limit the time for each speaker to one minute.
- 5.3 A motion to reconsider or any other motion that is, in the view of the Chair, inconsistent with the Constitution or these Rules is not permitted.

6. VOTING

- 6.1 After the conclusion of debate (if any), the proposed amendment will be put to a vote. The Chair of the Constitution and By-law Plenary Session may appoint one or more persons to assist with the counting of the vote.
- 6.2 Unless otherwise provided by these Rules or additional rules of order for the 2018 Liberal National Convention, voting on all questions will be conducted with the appropriate voting device available at the Convention.
- 6.3 A recount of any vote must be taken in the Constitution and By-law Plenary Session if 25 Eligible Registrants request such a recount. The Chair may, at any time, limit the number of recounts to one (1) per motion.

7. EFFECTIVE DATE

- 7.1 A Constitutional or By-law amendment takes effect on the later of the time it is adopted and the date (if any) specified in the amendment.

PART 3: GENERAL PROVISIONS

8. DEFINITIONS

- 8.1 An Eligible Registrant means someone who is in attendance at the Convention, has paid the fees established by the National Board and who is eligible to vote in accordance with the Constitution and By-laws of the Liberal Party of Canada.